

Planned Transfer Credit

Preliminary approval for Planned Transfer Credit will be granted only when this form is submitted to the PBU Registrar's Office with all designated signatures and attached an Unofficial Transcript (printed from IQ Web) and course descriptions (from the other institution). Transfer will be finalized on receipt of an official transcript with grades of "C" (2.00) or better.

*****Effective Fall 2004, a maximum of 12 credits of Arts and Sciences core courses can be transferred in using Planned Transfer Credit. Planned Transfer Credit in other disciplines is not affected.*****

Student Name _____ ID # _____ Box# _____

I am requesting approval for Planned Transfer Credit. I have attached an Unofficial Transcript printed from IQ Web and relevant course descriptions for reference. I wish to take the following courses elsewhere and apply them to my degree at PBU.

Course 1:

Transfer College: _____

Transfer Course No. & Title: _____

PBU Equivalent Course No. & Title: _____

Dean/Dept. Chair of the PBU equivalent course: _____

Signature

Course 2:

Transfer College: _____

Transfer Course No. & Title: _____

PBU Equivalent Course No. & Title: _____

Dean/Dept. Chair of the PBU equivalent course: _____

Signature

Course 3:

Transfer College: _____

Transfer Course No. & Title: _____

PBU Equivalent Course No. & Title: _____

Dean/Dept. Chair of the PBU equivalent course: _____

Signature

Before transfer credit is finalized, an official transcript must be forwarded directly from the college registrar to the PBU Records Office. Course grades of "C" (2.00) or better are required for transfer credit to be granted. Grades of transfer courses are not calculated into the Grade Point Average (GPA). Transfer course grades do not replace previous grades of "D" or "F".

Signature of Academic Advisor: _____ Date: _____

Signature of Registrar: _____ Date: _____

Student Signature: _____ Date: _____