

> Transfer In Request Form



Part I

TO THE PROSPECTIVE PHILADELPHIA BIBLICAL UNIVERSITY (PBU) STUDENT: In order to prepare your PBU SEVIS I-20, PBU needs information from your current institution. Please complete Part I, giving permission to your current school to release the information requested below.

Name (print clearly): _____

Signature: _____ Date: ____ / ____ / ____

Part II

TO THE INTERNATIONAL STUDENT ADVISOR: The student named above has applied for admission to PBU. Please complete the following information, confer with the student and determine the SEVIS Release Date. Philadelphia Biblical University's School Code: PHI214F00156000

1. SEVIS ID: _____ Release Date: ____ / ____ / ____

2. Please indicate any Curricular Practical Training (CPT) and Optional Practical Training (OPT) period authorized to the student while attending your institution:

a. CPT from: ____ / ____ / ____ to: ____ / ____ / ____ Full-time or Part-time

b. OPT from: ____ / ____ / ____ to: ____ / ____ / ____ Full-time or Part-time

3. Please check one of the following:

- The student is maintaining a full course of study and is in good status to the best of my knowledge.
- The student is out-of-status and a reinstatement to student status is pending.
- The student is out-of-status and will be advised to apply for reinstatement upon receipt of a new I-20 from PBU.

4. If the student is out-of-status, please explain: _____

5. Beginning date of attendance at your institution: ____ / ____ / ____

6. Ending date of most recent completed semester/term: ____ / ____ / ____

Name (print clearly): _____ Today's Date: ____ / ____ / ____

Title: _____

Signature: _____

Phone Number: (_____) _____ E-mail Address: _____

Name of Institution: _____

Address: _____

PLEASE MAIL OR FAX THE COMPLETED FORM TO: Philadelphia Biblical University, International Admissions Office, 200 Manor Avenue, Langhorne, PA 19047-2990 • Fax: 215.702.4248