

## **University Ministry Center** **Hunger. Inspire. Serve!**

### **Church Attendance.**

Students are expected to attend a local church regularly. Each semester students are asked to confirm on their Ministry Covenant that they have made a local church connection for weekly attendance.

### **Student Ministries.**

1. Students must satisfactorily register and complete six (6) ministry experiences and receive a satisfactory evaluation from a ministry mentor in order to graduate from PBU.
  2. Transfer and part-time students who do not have six (6) full time semesters will have the number of required ministry experiences reduced proportionately.
  3. Students may be involved in ministry experiences during the fall, spring or summer term.
  4. Only two (2) of the six (6) ministry experiences may be completed during the summer term.
  5. A maximum of two (2) ministry experiences may be registered and completed during any given term.
  6. Ministry experiences during the fall and spring semesters require involvement of 3-5 hours per week for a minimum of 12 weeks for each semester. Ministry experiences during the summer require a minimum of fifty (50) hours or a minimum of a week-long mission trip or camp experience.
  7. A Ministry Covenant Form and Mentor Evaluation Form must be submitted by the due date for each ministry experience in order to receive a satisfactory grade.
  8. All students involved in a ministry experience must read and sign a KidSafe form. KidSafe is a ministry program that ensures all students understand and implement a ministry protocol when working in ministry with people under the age of 18. This is required of all students regardless of their ministry assignment and need only be filled out once during their time at PBU.
- Ministry experiences may not be completed in advance of a semester.

### **Local Church Requirement**

- A minimum of two (2) ministry experience must be completed in a local church setting.

### **On-Campus Ministry**

Student ministry experiences require students to integrate what they are learning in their course work into ministry with people. It is the goal of the University Ministry Center to see students involved in ministry that is off-campus. Students at PBU may use four (4) semesters of on campus ministry as a fulfillment of their ministry experience. The remaining semesters of ministry must be off-campus.

## **Creative Ministry Experience**

Over the course of a student's education at PBU, unique ministry opportunities become available that are not associated with established churches or organizations. It is our desire that students would have the ability to "create" a ministry that would impact them as well as those to whom they minister. Students may use a creative ministry for one (1) ministry experience. Examples of a creative ministry would include coaching, evangelism, outreach events, or bible studies. Each creative ministry will be approved by the University Ministry Center. Students will submit a Creative Ministry Form by the due date for each term. Students will be held accountable for a creative ministry by self evaluation and by having a ministry mentor who will evaluate the ministry at the end of each term completed.

## **Other Ministry Experiences**

A student's ministry experience may include a mission trip (minimum of one (1) week).

A student's ministry experience may include the final semesters of their professional program such as: student teaching assignments, social work field placement, internships, and other community services prescribed by a student's professional program and supervised by the program faculty in cooperation with the University Ministry Center.

## **Reporting Procedures and Grading**

1. Ministry experiences are arranged through, and approved by, the University Ministry Center. Students will register for a student ministry when they register for classes for the fall or spring semester. Each ministry experience requires a ministry mentor and a completed Ministry Covenant Form. Ministry Covenants are due by September 30<sup>th</sup> in the fall and February 28<sup>th</sup> in the spring. Students will register for a summer ministry experience by submitting a signed Ministry Covenant Form by the Friday before May graduation. Ministry Covenant Forms will not be accepted after the due dates for each term.
2. Students will be assessed by their mentor and a grade of "S" or "U" will be recorded on the student's academic transcript. No grade will be recorded if the mentor's evaluation of the student's ministry is not returned. This grade will be changed when the evaluation form is received. This must be within three (3) months of completion.
3. Students may not graduate until all six (6) ministry experiences are successfully completed. (Exceptions will be made for transfer and part-time students that do not have six (6) full time semesters at PBU.)

## **PBU Website: [www.pbu.edu/life/ministries/index/htm](http://www.pbu.edu/life/ministries/index/htm)**

The Student Ministries web page exists to assist you in your student ministry experience.

1. Students will find listings of ministry opportunities for each semester as well as summer ministry opportunities.
2. Students can find a listing of local churches with direct connections to their websites
3. Most of the forms are available in pdf format for students to print out and use for ministry each semester.

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